

**MINUTES OF THE MEETING OF THE BUREAU OF ENGINEER SURVEYORS  
PROFESSIONAL SECTOR COUNCIL  
Friday 4 February 2022, 14.00 HRS  
Via Zoom**

Present: David Young (Chair)  
Dominic Dawson (Zurich)  
Alan Fitzpatrick  
Alan Richards (HSB)  
Caroline Hamilton (SAFed)  
Kevin Hawkins  
Mark Denton (HSB)  
John Ashpole (ACOP)  
Mark Russell (INITA)

In Attendance: Robin Bates (SOE)  
Daniel Moir (SOE)

Apologies: Geoff Hayward (UNITE)  
Pete Hutchinson (INITA)  
Alistair Reid (Allianz)  
Patrick Fielder (Allianz)

### **1. Welcome & apologies**

The Chair welcomed those in attendance and noted the apologies. The Council introduced themselves as this was John Ashpole's first meeting.

### **2. Minutes from previous meeting and Actions**

The minutes from the last meeting were scrutinised and accepted. The Chair gave an update on efforts to organise a PSC meeting at Buxton, it is proving difficult given the restrictions the venue has in place therefor the only 'site' meeting that may take place in 2022 is at Zurich in the Autumn.

A WhatsApp group has been set up for this Council, those that aren't yet added will be contacted in the near future to help onboard.

**Action – D Moir**

All other actions have been completed or included in the agenda.

### **3. PSC Strategic delivery**

The Chair explained that there is a real focus on the Professional Sectors leading on the provision of support to the current membership and acquiring new members to their own respective Professional Sectors. With that in mind it was agreed that a survey would go out to all BES members in order to gather data on the wants and needs of the BES membership. SAFed will also be carrying out a survey later this year and it was agreed that the information gathered should be shared to gain a greater insight. It was also agreed that the survey would be signed off by this Council before wider circulation.

**Action - D Moir**

#### **4. Contextualised registration**

An update was given on contextualised registration and a discussion followed on the impact this would have to the sector and the need to ensure engagement from all key stakeholders. A meeting has been organised with SAFed, the Engineering Council and the Society for later this month, Alistair Reid has agreed to represent the BES and will report back at the next meeting.

**Action – A Reid**

#### **5. Head office report**

Daniel Moir gave an update on staffing. The Council were informed that the roles of Events Co-ordinator, Membership Co-ordinator and Office Administrator were now filled. Whilst the majority of staff are currently still working from home it is anticipated that staff will begin to return to the office in mid-February with a hybrid approach adopted. Employees encouraged to attend the office a minimum of twice a week.

The group were updated on the current membership and registrations numbers. It was agreed the numbers for the Society would be recorded in February, June, September and December to ensure like for like comparisons.

The Council were informed that actions from all Professional Sector Council meetings will be circulated to PSC Chairs, it was requested by the Chair that the entire Council is included on the distribution list.

**Action – D Moir**

#### **6. Regional updates**

A discussion took place on the return of regional meetings and the need for a hybrid approach, as both face to face and online meetings have a place in the future of the Sector. Dominic Dawson mentioned a potential speaker that was of interest to a number of regional leads, it was agreed that the presentation would first be offered in Manchester and filmed in London.

**Action – D Dawson, K Hawkins & D Moir**

#### **7. Feedback from SOE Board meeting**

The Council were informed that the next Trustee Board meeting is taking place next week, feedback will be given at the next Professional Sector Council meeting. It was requested that a synopsis of Trustee Board activities be made available.

**Action – D Moir**

#### **8. Events for 2022**

It was requested that a joint Professional Sector Council meeting be investigated.

**Action – D Moir**

#### **9. Committee feedback (internal & external)**

This item was covered throughout the meeting.

## 10. AOB

Caroline Hamilton updated the group on the latest cohort taking part in the level 4 apprentice scheme. It was suggested that a pathway could be developed to allow those that complete the course be eligible for registration.

**Action – D Moir**

It was requested that a SAFed update be added as a standing item to the Agenda for future meetings.

**Action – D Moir**

It was requested that the winners lunch for the Engineer Surveyor of the Year be organised for spring this year

**Action – D Moir**

Dominic Dawson asked if there was an appetite to develop a Memorandum of Understanding for IEng registration in the same way the Society has accomplished for EngTech. It was agreed this was worth investigating.

**Actoin - D Dawson, C Hamilton, D Moir & I MacDonald**

The Chair requested contacts from BES and BV to ensure respective contribution from key stakeholders from the sector.

**Action – D Young**

## 11. Next meeting

It was agreed that the next meeting of the BES Professional Sector Council will take place on Tuesday April 5, 2022, a diary invite will be sent out to this group.

**Action – D Moir**

The meetings for the rest of the year take place on 14 June & 8 November.

### **BES Council members Terms:**

| <b>Position</b> | <b>Name</b>       | <b>Term</b> |
|-----------------|-------------------|-------------|
| Chair           | David Young       | 2023        |
| Vice Chair      | Dominic Dawson    | 2022        |
| Elected Member  | Mark Russell      | 2022        |
| Elected Member  | Patrick Fielder   | 2022        |
| Elected Member  | Kevin Hawkins     | 2023        |
| Elected Member  | Alistair Reid     | 2024        |
| Elected Member  | John Ashpole      | 2024        |
| Elected Member  | Alan Fitzpatrick  | 2024        |
| Co-opted Member | Geoff Hayward     | 2023        |
| Co-opted Member | Caroline Hamilton | 2023        |
| Co-opted Member | Alan Richards     | 2023        |